

Drummond School & Community Library Board of Trustees
Regular Meeting
May 11, 2019
1:30pm

CALL TO ORDER: The meeting was called to order by Sue Peterson following the Pledge of Allegiance.

ATTENDANCE: Sue Peterson, Patsy Buck, Jenna Buxbaum, Judi Davis, Toby Wetsch, Dorene Pfendler, and Hayley Olsen. Christina Barbachano and Jodi Oberweiser* were absent. *MLA conference.

APPROVAL OF MINUTES:

Patsy Buck made a motion seconded by Judi to approve the minutes of March 14, 2019. Minutes were approved.

FINANCIAL REPORT AND APPROVAL OF BILLS:

Judi made a motion to approve the financial report and pay the bills. It was seconded by Patsy and passed. \$76 USPS; \$185 Big Boy Delivery; \$48.49 Jodi Oberweiser for Ink; \$140.04 Credit Card Services: Books, Kindle.

Megan Miller will receive a stipend for coordinating Story Time through 5/15/19.

Clerk, Dorene Pfendler verified that Scarlett received a stipend for Story Time 2018.

Dorene also verified that the Employee Payroll reflects updates of the 3% raises for FY18

Dorene and School Clerk, Toby Wetsch received information that MTLibrary2Go will increase from \$506.10 to \$531.41. (Split between districts).

Dorene and Toby also received a statement from OCLC for split payment.

GoDaddy renewal for website domain names renewal due June 2019.

Discussed a grant opportunity for Smart About Money, but decided not to participate.

CORRESPONDENCE:

The Blackfoot Grant for \$1000 toward the purchase of KIC was acknowledged.

UNFINISHED BUSINESS:

Policy Review: Read pg. 51 – 64 for the June meeting.

NEW BUSINESS:

Fingerprinting was conducted by Sheriff Scott Dunkerson. Cost will be \$31 per person. Director, Jodi Oberweiser was notified by the County Attorney that meeting minutes must be sent to Sara Graham at the Courthouse for filing.

Industrial cleaning and repairs were discussed. Tiles by the water fountain will be replaced, bathrooms cleaned, lights/ballasts will be replaced, bent ducts will be cleaned, carpets will be shampooed. Someone will be hired to dust the shelves and clean the upholstery.

Discussion of painting a mural on the short wall by the door will be continued.

Security system is on the school board agenda for the following Monday night.

Position for a Summer Reading Program Coordinator will be posted and selection by May 29th. (The program runs from June 5 – July 31st).
ELSA (Excellence in Library Services Award) certificate was presented to the library during the MLA (Montana Library Association) Conference.
No one was willing to volunteer to have a table at the Health Fair on May 15th from 6 – 11am. No surveys.
An idea for Friends of the Drummond Library membership-p drive was presented. Sue will look at the form to see how it can be adapted for our group.
Kanopy video streaming for public libraries is being considered and will be discussed at the next meeting.

LIBRARY REPORT:

(April) Partner Transit FROM: 120 To: 216

Blackfoot Library Grant of \$1000 received

Chad Coley of Saddle Peak Technologies has been contracted by the State Library to collect data. He suggested replacement schedule for computers over 6 years old and reviewing Disaster Recovery Plan (school district's) and Asset Tracking (inventory of devices and computers).

Discussion on library reports was reviewed.

Hayley & Megan & any others with children take PIR day [I don't know what this is referring to, but it was in Hayley's notes.]

Patsy gave a report on the Broad Valley's Federation meeting.

Jodi will give her report on the MLA Conference at the June meeting.

PUBLIC COMMENT:

ADJOURNMENT:

Patsy made a motion to adjourn; seconded by Judi and the meeting was adjourned.

NEXT MEETING:

June 13, 2019 at 1:30pm.

Respectfully submitted by Jodi Oberweiser as per notes from Hayley Olsen.

Library Board Chairman

Library Board Secretary