



Drummond School & Community Library District Board of Trustees  
Regular Meeting:

CALL TO ORDER:

Attendance: Sue Peterson, Patsy Buck, Judi Davis, Sue Peterson, Dorene Pfendler, Hayley Olsen. Christina Barbachano, Jenna Buxbaum, and Jodi Oberweiser were absent.

APPROVAL OF MINUTES:

Judi made a motion to approve the minutes of May 19, 2020. It was seconded by Sue and approved.

FINANCIAL REPORT AND APPROVAL OF BILLS:

Discussion about refunding Hall School. (was approved by vote last month). Discussion of Continuing Ed funding within the Federation Grant. Will go over the budget next month including a 3% raise to be given July 1 reflected in August Paycheck.

Patsy made a motion to approve payment of bills. It was seconded by Judi and the following bills were approved: Overdrive: \$278.99, MSC \$187.

CORRESPONDENCE:

UNFINISHED BUSINESS:

DHS Tech Coordinator, Wade Humiston has been asked to install the 4 mini computers. It was discussed that adjustments to the reopening will be considered by July 1, but in the meantime will play it by ear.

Alex is making a plexiglass screen for the circulation desk.

Jodi is working with Leslie to print a sign with the library's mission statement.

NEW BUSINESS:

Evaluations of the director, assistant librarian, Story Hour coordinator, and clerk were presented.

Policy on vacancies was distributed.

Interlocal meeting has been set for the 2nd Monday in July (July 13, 2020). Sue will give an overview and Jodi will give an interactive tour of the library/services (ie. KIC System, database overview, AWE computer, Money As You Grow Book Club, LAB Backpacks, and Activity Cart.) Strategic Plan was discussed.

July meeting will be moved to July 14th.

LIBRARY REPORT:

Hayley has completed Inventory.

Annual Statistics report will begin June 30th.

Jennifer has completed shampooing of carpets and cleaned the upholstery of all furniture. Sue will bring a card to be signed thanking her for her work.

Virex cleaner, masks, gloves and Super Sani-Cloth Wipes are available.

-Custodian will move the hand sanitizer dispenser to a location more accessible to patrons.

Daisy Langton has agreed to substitute for Hayley during her maternity leave.

Night @ the Library has been put on hold for the year with the possibility of Zoom meetings.

PUBLIC COMMENT:

ADJOURNMENT:

Judi made a motion to adjourn the meeting and it was seconded by Sue.

NEXT MEETING:

July 14, 2020 at 1:30 pm

Minutes submitted by Hayley Olsen

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Chairman

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Secretary