

Drummond School & Community Library Board of Trustees
Regular Meeting
July 13, 2017
2pm

CALL TO ORDER:

The meeting was suspended at 2:10 to hear from Tom Mullen. The meeting resumed after the discussion noted under New Business.

ATTENDANCE:

Shelley Johnson, Judi Davis, Bryan Kott, Sue Peterson, Jodi Oberweiser. Patsy Buck and Dorene Pfendler were absent.

APPROVAL OF MINUTES:

Judi made a motion seconded by Sue to accept the minutes with corrections.

FINANCIAL REPORT AND APPROVAL OF BILLS:

County Treasurer's report

Dorene provided copies of the preliminary budget FY18

School Clerk, Toby Wetsch, provided check #23881 for \$307.50 for their portion of Heritage Quest.

Lickety Print \$344.18; UI Contributions Bureau \$11.36; Dept. Revenue \$192.00; MSL for MSC \$811.61; Missoula Public Library for Heritage Quest \$307.50; US Treasury \$1394.40; BMO for Kindle on DHS PCard \$10.99, \$9.99; Drummond Public School for Bulk Mailing fee \$107.50; Big Boy Delivery \$125.00;

Sue made a motion seconded by Judi to pay all bills.

CORRESPONDENCE:

A letter from Carol from the Montana State Reading Council about the purchase of titles for the Treasure State award books was shared. She and her husband purchased the books last year as the MSRC is no longer funding the purchase of the books. Other sources need to be considered in the future.

Lori Cox, General manager of the Big Sky Country State Fair offered a free ticket to attend the Ivan Doig Archive Exhibit and entrance to the Fair by request.

UNFINISHED BUSINESS:

Summer Cleaning is on the list and the custodians will begin soon.

Employment Agreements for the director, assistants and clerk have been delayed to review them for the next meeting. Please review the agreements and email any changes to Shelley. Content will be ready at the next meeting.

Hall School has been contacted regarding a contract for library services through the library district rather than the director as an individual contractor. (Shelley talked to Jo) Hall will create a contract and will pay the library district; which will in turn compensate Jodi. Bryan will seek further information from members of the Small School Alliance and Shelley will finalize with Jo Radtke, the Hall School District Clerk.

There was discussion about how things are going with finding substitutes to fill in days for the assistant. It seems to be going well – especially when substitutes have advanced notice of the calendar to select dates to cover. It may take some adjustments and patience, but everyone felt confident that we can make it work. The library district will advertise for an Assistant Librarian until filled.

Make It! schedule had not been completed.

Bryan said the school district is still pricing appliances for the district's surveillance cameras.

Scarlett and Catrina will each receive a check; splitting \$250 stipend for doing the Summer Reading Program. Dorene will increase the SRP budget to \$450 to cover this \$250 stipend. The district will also pay \$500 stipend upon completion of a 20-24 week Story Hour Program. Dorene will increase Story Hour budget to \$600. Scarlett will need to fill out a 1099-FORM.

NEW BUSINESS:

Preliminary Budget prepared by Dorene was presented. Final budget will be approved at the August meeting.

Tom Mullen from the Philipsburg Mail attended the meeting to discuss the possibility of publishing our quarterly newsletter in the paper. Tom is invested in readership and success of the library too. He suggested posting the newsletter in an issue during the patron sampling and subscription drive. Trustees discussed trying it once as a trial. Trustees asked Jodi to contact Tom to ask for a proposal in writing; stating costs, what the paper would provide and the expectations of the library district. Trustees will forward their responses to Shelley to indicate a decision.

The library received viewing glasses from the Montana State Library for the Solar Eclipse on August 21st. Mr. Kott thinks that additional viewing glasses may be purchased through the 21st Century Grant. Science teachers will be asked to consider hosting an event with the library.

Wayne Sherman will meet at the library to purchase the last of the books in the shed. Smile.Amazon has brought in \$13.30.

The school and library district split the cost of the subscription to the Missoulian from August 20 – May 20. There was discussion about the other 3 months and it was decided the library district should subscribe to the Missoulian from May 20 – August 20. Dorene will increase the subscription/periodical budget for this purchase.

LIBRARY REPORT:

Discards: 8

Transit TO: 134

Transit FROM: 66

Night @ the Library:

Bryan suggested hosting parents during their anti-bullying program in September: See Something; Say Something. September 25th -29th.

Sue will check into the Salish program for September 5th.

Carol Van Volkenburg will speak about Fort Missoula October 3

Jodi will talk to the Verlanic brothers to about a presentation on Farmer Boy Eggs in January.

Sue would like more information and reporting on Trace and Lost items.

PUBLIC COMMENT:

ADJOURNMENT:

Bryan made a motion to adjourn. It was seconded by Judi and the meeting ended at 4:06.

NEXT MEETING:

A slate of officers for election will be presented at the August meeting.

Library Board Chairman

Library Board Secretary